

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, August 19th, 2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:24 am and all of said persons were present: Commissioner Eva GARCIA, Commissioner Maria GOMEZ and Commissioner Lee SPILMAN.

Also, present was Fire Chief Dave PARKER, Amanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Rick REEG, Arthur NAVARRO, Jeremy LEMMONS, Billy FLY, Jason WELLS, Matt COLWELL with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL B&D Realty Advisors, and Adam TABAK District Council with Coveler and Peeler.

4. TO RECEIVE PUBLIC COMMENT AND CONDUCT THE PUBLIC HEARING/OPEN FORUM TO ALLOW INTERESTED PARTIES TO ADDRESS THE BOARD OF COMMISSIONERS AND BE HEARD REGARDING THE PROPOSED PROPERTY TAX RATE SETTING:

Motion by Commissioner GOMEZ and seconded by GARCIA and approved with a vote 4 to 0 to open the floor for the public hearing regarding the proposed tax rate.

5. CONCLUDE PUBLIC HEARING ON TAX INCREASE:

Motion by Commissioner SPILMAN and seconded by GARCIA and approved with a vote 4 to 0 to conclude the hearing on the proposed tax rate increase.

Commissioner LOYD opened item # 9

9. TO RECEIVE PUBLIC COMMENT:

Captain Fly provided the board an update on the health of Firefighter Searcy from Houston Fire Department.

10. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by GOMEZ and approved with a vote 4 to 0 to approve the minutes of prior meetings.

11. TO RECEIVE THE TREASURER'S REPORT:

Amanda CARRIER presented the Treasure's report as of August 2020:

Chase Checking Account Balance: \$201,762.27

Chasing Saving Account- Property Tax: \$101,93.66

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$3,448,908.36

Texas Class Account-Reserve: \$14,657,510.71

Wells Fargo-Sales Tax Collections balance: \$606,678.76

Wells Fargo Account-Station #11 Construction balance: \$19,547.86

Prosperity Account-Billing Funds balance: \$206,261.22

Total in all accounts: \$19,398,327.98

Tax Collections collected year to date: \$3,524,796.02

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to accept the treasure's report for the month of August 2020.

12. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to pay Districts bills.

13. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PURCHASE, SALE, OR LEASE OF REAL ESTATE:

Brad DILL presented the board a monthly report with all due diligence items regarding the Administrative Building. (View attachment)

14. TO REVIEW AND TAKE ANY ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATIONS, CHANGE PRDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

Ricardo MARTINEZ from Martinez Architects presented the board a brief monthly description of the following projects: Station 11, Station 41 Station 21, and the Administrative Building. (View attachment)

15. TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

Chief PARKER informed the board that all district employees remain healthy and strong, also Chief PARKER mentioned that all medical calls remained filtered.

No action, item tabled.

16. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of July 2020 presented by Chief PARKER; total responses: 182, total numbers of apparatus responding: 231, total In-District on scene calls: 117, mutual aid: 24, mutual aid received: 03, calls year to date: 1075, total training hours: 766.

Chief PARKER informed the board that Engine-41 has been in service for about a month. Chief PARKER also mentioned to the board that Heavy Rescue 21 has been at Box Bang, and District Chief REEG will be stopping there sometime this afternoon.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve the chiefs report for the month of July 2020.

17. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action. Item tabled.

18. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2020 BUDGET:

No action. Item tabled.

19. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

SANTIAGO informed the board that all social platforms have been updated with the latest progress of Station 41 and Station 11 construction. SANTIAGO also mentioned to the board that she is posting reminders to homeowners in our district to check their smoke alarms monthly, and providing the option to schedule a virtual car seat installation with a technician from Greater Houston Kids.

20. TO APPROVE TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action. Item tabled.

21. TO DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND / OR TERMINATION OF DISTRICT EMPLOYEES:

No action. Item tabled.

22. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

Chief PARKER presented the board the following surplus property:

1. Donation all listed items below to Trinity County 356 Volunteer Fire Department
 - Q.6 PPE Coats
 - Q.6 PPE Pants
 - Q.10 Sets of PPE Boots
 - Q.14 PPE Hoods

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve all listed items above to surplus all goods to contribute to Trinity County 356 Volunteer Fire Department.

Closed session began at 12:09 pm

23. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

24. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

25. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE § 323.3022 TO DISCUSS SALE TAXS MATTERS:

Open session resumed at 12:25pm

Commissioner LOYD opened item # 13

13. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PURCHASE, SALE, OR LEASE OF REAL ESTATE:

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to give Brad Dill with B & D Realty Advisors authority to negotiate tap fees with Intercontinental Crossing as discussed.

Commissioner LOYD opened item # 6

6. TO ADOPT THE DISTRICT'S 2021 BUDGET:

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to adopt the District's 2021 budget.

Commissioner LOYD opened item # 7

7. TO ADOPT THE DISTRICT'S 2020 TAX RATE:

Motion by Commissioner SPILMAN and seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to approve the property tax rate to be increase by the adoption of ten-cent per \$100 dollar increase in the tax rate, equivalent to the statutory maximum rate.

Commissioner LOYD opened item # 8

8. TO CANCEL THE DISTRICT'S TAX RATE ELECTION:

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to cancel District's tax rate election.

Commissioner LOYD opened item# 26

26. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner GOMEZ with a vote of 4 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of August 2020.

27. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action. Item tabled.

28. ANNOUNCEMENTS:

No announcements.

29. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 12:41 pm.